



**NOTICE OF A MEETING OF THE
CITY OF HOLLADAY CITY COUNCIL
THURSDAY, DECEMBER 14, 2023**

PUBLIC NOTICE IS HEREBY GIVEN that the Holladay City Council will hold a Council meeting on **Thursday, December 14, at 6:00 pm or as soon thereafter as possible**. It is possible that a member of the Council may be participating by electronic means. The Council Chambers shall serve as the anchor location.

** Agenda items may be moved in order, sequence, and time to meet the needs of the Council*

All documents which are available to the City Council are also available on the City's website or are linked in this agenda. Interested parties are encouraged to watch the **live video stream** of the meeting - <http://cityofholladay.com/government/elected-officials/meetings-and-agendas/>

Persons desiring to make public comments may provide such comments as follows:

1. **In-person attendance:** at Holladay City Hall – space is limited to pre-arranged socially distanced seating.
2. **Email** your comments by 5:00 pm on the date of the meeting to scarlson@cityofholladay.com

AGENDA

I. ***Welcome*** – Mayor Dahle

II. ***Pledge of Allegiance***

III. ***Public Comments***

Any person wishing to comment on any item not otherwise on the agenda may provide their comment via email to the Council before 5:00 p.m. on the meeting date to scarlson@cityofholladay.com, with the subject line: Public Comment. Comments are subject to the Public Comment Policy set forth below

IV. ***Audit Report 2023 - Rob Wood, HBME***

V. ***Consideration of Ordinance 2023-16 Amending the Budget for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024***

VI. ***Consideration of Resolution 2023-35 Adopting the 2024 Meeting Schedule***

VII. ***Update on GIS Program***

VIII. ***Consent Agenda***

a. Approval of Minutes – Oct. 5 & 19, Nov. 2, 2023

IX. ***City Manager Report - Gina Chamness***

X. ***Council Reports & District Issues***

XI. ***6:30 pm Presentation and Recognition for Outgoing Council Member Dan Gibbons***

XII. ***Adjourn***

Public Comment Policy & Procedure: During each regular Council Meeting there will be a Public Comment Time. The purpose of the Public Comment Time is to allow citizen's access to the Council. Citizens requesting to address the Council will be asked to complete a written request form and present it to the City Recorder. In general, the Chairman will allow an individual three minutes to address the Council. A spokesman, recognized as representing a group in attendance, may be allowed up to five minutes. Comments which cannot be made within these time limits should be submitted in writing to the City Recorder prior to noon the day before the meeting so they can be copied and distributed to the Council. At the conclusion of the Citizen Comment time, the Chairman may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all Public Hearings.

CERTIFICATE OF POSTING

I, Stephanie N. Carlson, the City Recorder of the City of Holladay, certify that the above agenda notice was posted at City Hall, the City website www.cityofholladay.com, the Utah Public Notice website www.utah.gov/pmn, and was emailed to the Salt Lake Tribune and Desert News and others who have indicated interest.

DATE POSTED: Tuesday, December 12, 2023 at 9:30 am

*Stephanie N. Carlson MMC, City Recorder
City of Holladay*

Reasonable accommodations for individuals with disabilities or those needing language interpretation services can be provided upon request. For assistance, please call the City Recorder's office at 272-9450 at least three days in advance. TTY/TDD number is (801)270-2425 or call Relay Utah at #7-1-1

CITY OF HOLLADAY

ORDINANCE NO. 2023-

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF HOLLADAY FOR
THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

WHEREAS, the City Council of the City of Holladay has adopted, by ordinance, the budget for the City for the fiscal year beginning July 1, 2023 and ending June 30, 2024, in accordance with the requirements of the state law; and

WHEREAS, the City Manager has prepared and filed with the City Recorder a proposed amendment to the adopted budget for consideration by the City Council; and

WHEREAS, said proposed amendment reflects changes in the budget to account for actual revenues received and expenditures incurred; and

WHEREAS, the proposed amendments have been duly noticed and a public hearing held on November 16, 2023; and

WHEREAS, all conditions precedent to the amendment of the budget have been accomplished; and

WHEREAS, the City Council determines that amending the fiscal year 2023-2024 budget is in the best interest of the health, safety, and welfare of the citizens of the City of Holladay UT.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Holladay, Utah as follows:

Section 1. Budget Amendment Adoption. The budget amendments attached hereto as Exhibit A and made a part of this Ordinance are hereby adopted and incorporated in the budget of the City of Holladay, Utah for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the requirements of state law.

Section 2. Certification. The City Recorder is hereby directed to have this Ordinance certified by the City Manager as the City Budget Officer.

Section 3. Effective Date. This ordinance shall take effect immediately upon posting.

PASSED AND APPROVED this 14th day of December, 2023.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Dan Gibbons	Yea	___	Nay	___
Ty Brewer	Yea	___	Nay	___
Drew Quinn	Yea	___	Nay	___
Paul Fotheringham	Yea	___	Nay	___
Matt Durham	Yea	___	Nay	___
Robert Dahle	Yea	___	Nay	___

ATTEST:

Stephanie N. Carlson, MMC
City Recorder

DEPOSITED in the office of the City Recorder this ___ day of December, 2023.

RECORDED this ___ day of December, 2023.

CITY OF HOLLADAY			
Budget Amendment #1, FY 2023-24			
	FY 2023-24 Budget	Additional Funds	Amended Budget
General Fund			
<u>Revenue</u>			
Use of Fund Balance		57,046	57,046
Total Revenue Changes	-	57,046	57,046
<u>Expenses</u>			
Contract for Building Inspection	75,000	25,000	100,000
Conversion of Arts Council Executive Director to Arts and Culture Manager			
Increase in Transfer from GF to Arts Council	52,784	24,035	76,819
Increase in Historical Commission line item	5,000	8,012	13,012
Total Expense Changes	132,784	57,046	189,830
Capital Projects Fund			
<u>Revenue</u>			
Fund Balance		905,000	905,000
Total Revenue Changes	-	905,000	905,000
<u>Expenses</u>			
Holladay Island Xeriscaping		50,000	50,000
Spring Lane Concept Design and Engagement		100,000	100,000
Reduction/Sidewalk Improvement Projects		(100,000)	(100,000)
Transfer to Grants Fund -2700 E. Project		200,000	200,000
Transfer to Grants Fund - Additional Match for Historic Experience		150,000	150,000
Transfer to Grants Fund - Match for \$6.7 Million Federal Bridge Award		480,670	480,670
Transfer to Grants Fund - Additional Costs for Holladay Circle		10,000	10,000
Historic Area Signs		15,000	15,000
Total Expense Changes	-	905,670	905,670
Grants Account			
<u>Revenue</u>			
Transfer from Capital Projects Fund		840,670	840,670
Corridor Preservation Grant		64,000	64,000
TRCC Historic Experience Funding	100,000	600,000	700,000
2700 E. Grant		300,000	300,000
Total Revenue Changes		1,804,670	1,904,670
<u>Expenses</u>			
2700 E. Match and Grant		500,000	500,000
Highland Drive Bridge Grant- Match		480,000	480,000
Historic Experience Project	100,000	750,000	850,000
ROW Purchase for Holladay Circle		74,000	74,000
Total Expense Changes		1,804,000	1,904,000
Arts Fund			
<u>Revenue</u>			
Increase in Transfer from the General Fund	52,784	24,035	76,819
Total Revenue Changes		24,035	24,035
<u>Expenses</u>			
Increase in Arts and Culture Manager Hours for Arts Council		24,035	24,035
Total Expense Changes		24,035	24,035

CITY OF HOLLADAY

RESOLUTION NO. 2023-31

A RESOLUTION ADOPTING THE 2023 ANNUAL MEETING SCHEDULE FOR THE MUNICIPAL COUNCIL OF THE CITY OF HOLLADAY.

WHEREAS, Section 52-4-6 Utah Code requires any public body which holds regular meetings which are scheduled over the course of a year, to give public notice of its annual meeting schedule; and

WHEREAS, the Municipal Council has established its 2023 meeting schedule, attached as Exhibit “A”; and

WHEREAS, formal approval of such meeting schedules is required by Municipal Council rules;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Holladay, Utah, as follows:

- (1) That the 2024 Annual Regular Meeting Schedule attached as Exhibit “A” is adopted.
- (2) That said schedule be published as required by law.

PASSED AND APPROVED this 14th day of December, 2023.

HOLLADAY CITY COUNCIL

By: _____
Robert Dahle, Mayor

[SEAL]

VOTING:

Ty Brewer	Yea ___	Nay ___
Matt Durham	Yea ___	Nay ___
Paul Fotheringham	Yea ___	Nay ___
Drew Quinn	Yea ___	Nay ___
Dan Gibbons	Yea ___	Nay ___
Robert Dahle	Yea ___	Nay ___

ATTEST:

Stephanie N. Carlson, MMC
City Recorder

DEPOSITED in the office of the City Recorder this 14th day of December, 2023

RECORDED this 14th day of December, 2023

PUBLIC NOTICE
2024 REGULAR CITY COUNCIL MEETING SCHEDULE
FOR THE CITY OF HOLLADAY

Pursuant to section 52-4-202(2) of the Utah Code, the City of Holladay hereby gives notice that the Holladay City Council will hold its regular City Council Meetings for the 2024 calendar year on the first and third Thursdays of each month. The regular meetings begin at 6:00 p.m. and are held in the Holladay City Council Chambers located at 4580 S 2300 E, Holladay, UT. A briefing session is held at 5:30 p.m. before each Council meeting in the Mt. Olympus Room at the same address listed above. The Council also meets on the second Thursday of every month for a work meeting beginning at 5:30 pm.

All City Council meetings and work sessions are open to the public unless closed pursuant to Sections 52-4-2044 and 52-4-205 of the Utah Code relative to the applicable provisions of the Utah Open Meetings Act. Special or emergency meetings in addition to those specified may be held as circumstances require. A minimum of 24 hours' notice will be given for such meetings.

In accordance with the Americans with Disabilities Act, the City of Holladay will accommodate reasonable requests to assist the disabled to participate in the meetings. Request for assistance can be made by calling the City Offices at 272-9450 from 8:00 a.m. to 5:00 p.m. Monday through Friday at least 48 hours in advance of the meeting to be attended.

Scheduled regular City Council meeting dates for the 2024 calendar year are as follows:

January 4, 2024 *	July 11, 2024 *
January 18, 2024	July 18, 2024
February 1, 2024	August 1, 2024
February 15, 2024	August 15, 2024
March 7, 2024	September 5, 2024
March 21, 2024	September 19, 2024
April 4, 2024	October 3, 2024
April 18, 2024	October 17, 2024
May 2, 2024	November 7, 2024
May 16, 2024	November 21, 2024
June 6, 2024	December 5, 2024
June 20, 2024	December 12, 2024*

* 2nd Thursday

Dated this 14TH day of December, 2023.

BY ORDER OF THE HOLLADAY CITY COUNCIL

Stephanie N. Carlson, MMC

Holladay City Recorder