

**MINUTES OF THE CITY OF HOLLADAY  
CITY COUNCIL MEETING**

**Thursday, May 4, 2023  
6:00 p.m.  
City Council Chambers  
4580 South 2300 East  
Holladay, Utah**

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**ATTENDANCE:**

Mayor Rob Dahle – *excused*  
Ty Brewer, Mayor Pro Tempore  
Paul Fotheringham  
Dan Gibbons  
Matt Durham  
Drew Quinn

**City Staff:**  
Gina Chamness, City Manager  
Jared Bunch, Public Services Director

**I. Welcome** – Mayor Dahle.

Mayor -Tem Brewer called the meeting to order at approximately 6:00 p.m. He welcomed those in attendance.

**II. Pledge of Allegiance.**

Mayor Pro Tem Brewer led the Pledge of Allegiance.

**III. Public Comments.**

*Trudy Jorgensen-Price* shared updates related to the Library and reported that Create Space use had increased 508% over last year. There were two 3D printers and there had been approximately 100 print jobs so far this year for patrons. There were also computers to edit pictures and music. Additionally, there were robots, a sewing machine, a dress form, VR, a button maker, and more. Ms. Jorgensen-Price noted that the reading charts would be available on June 1, 2023, for summer reading.

**IV. Presentation of 2023/2024 Tentative Budgets.**

City Manager, Gina Chamness, presented the 2023/2024 Tentative Budget. The next six weeks or so would be spent reviewing the fund and department budgets. There was a public hearing scheduled for June 1, 2023. It was assumed that the 2023/2024 Final Budget would be adopted on June 15, 2023.

Ms. Chamness reported that over the last several years, the City benefited from an infusion of Federal funds, through the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act and the American Rescue Plan Act (“ARPA”). Those funds were designed to build community infrastructure and address the COVID-19 pandemic. She did not believe additional funds through either of those programs would be forthcoming. There were additional Federal funds available that had been discussed previously, but in terms of direct transfers to cities, she believed that had ended. While the last several years had been challenging for Holladay, it had also been beneficial from a financial perspective.

At the last City Council Retreat, Council Members identified several priorities to guide City activities over the next 10 years. The priorities included promoting water and energy conservation, promoting active transportation options, preserving the tree canopy, maintaining excellent public safety services, preparing for emergencies, maintaining a focus on the financial sustainability of the City, promoting community building through parks, arts, history, and tree events, and improving and maintaining the City infrastructure and facilities. The budget had been developed with those priorities in mind. In addition, the budget prioritized City employees with a cost of living adjustment (“COLA”) proposed at 4%. There were also some targeted market increases to make sure that Holladay was able to attract and retain high-quality staff.

Mayor Pro-Tem Brewer thanked City Staff for their work on the tentative budget. He thought it worked well last year when there were meetings scheduled to discuss the budget. Ms. Chamness confirmed that those meetings could be scheduled again either individually or in small groups.

Council Member Fotheringham wondered whether the new budgeting software had been used. He noted that this looked different than previous versions of the budget. Ms. Chamness confirmed this and stated that she was using approximately 25% of the capability of the software. Over time, it would enhance the ability of the Council and the public to understand how money was being spent and what the priorities were. Council Member Fotheringham pointed out that it was easy to lose context within the budget and felt it was important to retain context within the document

**V. *Consideration of Resolution 2023-16 - Acknowledging Receipt of and Adopting the Tentative 2023/2024 Fiscal Year Budgets and Setting a Public Hearing for June 1, 2023. The Budget is Required to be Adopted by the City Council for Each New Fiscal Year. This Proposed Resolution Adopts the Tentative Budget for the City's 1 July 2023 through 30 June 2024 Fiscal Year, Establishes the Date of the Public Hearing for Such Budget, and Provides for Public Notice of the Hearing.***

Council Member Fotheringham moved to APPROVE Resolution 2023-16 – Acknowledging Receipt of and Adopting the Tentative 2023/2024 Fiscal Year Budget and Setting a Public Hearing for June 1, 2023. Council Member Durham seconded the motion. Vote on Motion: Council Member Gibbons-Aye; Council Member Quinn-Aye; Council Member Durham-Aye; Council Member Fotheringham-Aye; Council Member Brewer-Aye. Resolution 2023-16 was approved by a unanimous vote.

**VI. *Consent Agenda.***

**a. *Approval of Minutes – March 2, and 16, 2023.***

Council Member Durham moved to APPROVE the Consent Agenda. Council Member Quinn seconded the motion. Vote on Motion: Council Member Gibbons-Aye; Council Member Quinn-Aye; Council Member Durham-Aye; Council Member Fotheringham-Aye; Council Member Brewer-Aye. The motion passed with the unanimous consent of the Council.

**VII. *City Manager Report - Gina Chamness.***

**a. *Flood Update.***

Ms. Chamness shared updates with the Council. She reported that Wasatch Front Regional Council (“WFRC”) indicated that they were looking favorably at an application submitted by the City for \$1.1 million of signal optimization work. Approximately one year ago, the results of a study were presented that showed it was possible to improve signal optimization at 19 different intersections. That would help to reduce travel time in the City and decrease carbon emissions.

Ms. Chamness introduced the new Assistant City Engineer, Joe Bolton. He came from Forsgren Associates and had a lot of experience. The first few years of his work would likely focus on stormwater as well as other projects within the City. Mr. Bolton introduced himself to the Council. He had worked for consulting engineering firms and general contractors. He was ready to bring his experience back to the public sector and hoped that he would be able to benefit Holladay. Based on Mr. Bolton's experience, she was glad the decision had been made to wait for the right applicant.

Ms. Chamness noted that several years ago, the City Council decided that there would be no additional speed bumps added in the City. After incorporation, there was a push for speed bumps. Part of the reason the policy decision had been made not to add more speed bumps was that it was difficult for Public Works vehicles, snow plows, and trash pickup vehicles to navigate. Throughout the years, the Council had been fairly consistent about the speed bump policy. However, there were existing speed bumps in a number of locations where overlay work would be done. She wondered whether the existing speed bumps in those areas should be reconstructed or removed.

Council Member Gibbons referenced a speed bump on Arbor Lane. He suspected that if it were removed, there would be an outcry from the residents. Since removing legacy speed bumps might cause residents in those neighborhoods to be upset, he was on the fence about the removal. Council Member Gibbons believed that overlay work on Arbor Lane had previously been done to the speed bump. He was not sure why removal or reconstruction was being considered. Council Member Durham wanted to understand the costs associated with retaining or reconstructing the speed bumps. Mr. Bunch explained that the speed bumps on Cresthill Circle were bordered by bricks and had City branding. Reconstructing something like that would be fairly expensive and estimated at about \$10,000 per speed bump. It would be possible to do the overlay up to the speed bumps, but the speed bumps were made from asphalt and the replacement would likely be concrete instead. To replace the speed bumps with asphalt, would be a third of the cost, but the longevity was not as good.

Council Member Fotheringham asked about the speed bumps and their effectiveness with speed mitigation. Chief Hoyal, explained that the speed bumps did slow vehicles down, but he was not sure what the impacts would be if those were removed. It might be possible that people would progressively start to pick up speed moving through the area, but it might also be possible that the behavior was already set and speeds would remain the same. Council Member Quinn asked whether the speed bumps could be rebuilt with asphalt as that would be more cost-effective. Mr. Bunch confirmed that it would be less expensive. However, there was a book of engineering standards that the City followed. The engineering standards stated that concrete should be used. If asphalt was chosen for the material instead, that would be a deviation from the City standards.

The more immediate question that needed to be answered within the next month or so was whether to remove or reconstruct the existing speed bumps. Mr. Bunch explained that the current plan was to demolish them and potentially go back in later to reconstruct the speed bumps. Council Member Fotheringham liked that approach. The decision could be made based on the reaction to the removal. The City policy was not to have speed bumps, so if those were not necessary and there was not a lot of outcry from residents, then it would make sense not to reconstruct them.

Mr. Bunch shared flood update information with the Council. Big Cottonwood Creek was flowing at between 200 and 250 cubic feet per second ("CFS") fairly consistently. The projected model showed

that there was a 50% likelihood that it would reach 800 CFS. It was good that the temperatures had warmed slightly to melt some of the snow. He noted that all of the snow in the lower elevations had melted, but if some of the mid-elevation snow melted, that would create a better situation when then higher elevations started to melt. To date, it was estimated that between 25,000 and 30,000 sandbags had been placed throughout the City. The biggest area of concern was the bridge at 6200 South backing up into the Knudsen Park area. There was also a high-density area between Highland Circle and Kings Row Drive where there were a lot of apartments, condominiums, and townhomes.

Mr. Bunch had been meeting with residents to make sure that everyone was prepared. It was recommended that the residents between Highland Circle and Kings Row Drive prepare evacuation plans in the event that they needed to exit their homes later on in the month. There had been discussions at a City Staff level about how to assist in the event that evacuations were needed.

Mayor Pro Tem Brewer asked about obstructions. Mr. Bunch reported that the County had jurisdiction over Big Cottonwood Creek. Holladay was available to assist in whatever capacity necessary. The backhoe would be parked at the grate behind Highland Circle during the high-risk timeframe. Once the flows hit high flow levels, they could remain that way for approximately two weeks in a worst-case scenario situation. There had been discussions with residents, Homeowners Association (“HOA”) managers, and apartment managers. The County had a responsibility to clear the grates and Holladay would be there as a backup. Mr. Bunch had been in touch with Harper Precast to stockpile concrete barriers to potentially close off 6200 South, Highland Circle, and Kings Row Drive. This would help channel the water within the Big Cottonwood Creek alignment. Harper Precast would provide as many barriers as requested by the City at no cost, with the exception of delivery and pickup fees. He would have the barriers dropped off at some point next week.

Ms. Chamness reported that Salt Lake County was also stockpiling some large boulders at Spencer’s Pond in Cottonwood Heights. She believed the plan was to utilize those to protect the park and 6200 South and redirect water if necessary. Ms. Chamness noted that the City was becoming increasingly concerned as the creek rose. It was anticipated that at some point, a state of emergency would be declared, and a certain section of the park would be roped off. Until then, there would be signs placed to alert residents that there was a creek nearby and it could be dangerous. Those signs would likely be there for a few weeks before they reached a more critical stage. Mayor Pro Tem Brewer asked that there be a supply of sandbags available for those who need them. Mr. Bunch explained that the stockpiles were checked every day. He could usually have a sand load delivered within 24 hours. Mr. Bunch played a five-minute video from Salt Lake County on the snowpack.

Council Member Gibbons understood that peak flow would take place during evening hours. He wondered whether there were people observing the creek at night. Mr. Bunch reported that the peak flows would likely hit at 2:00 a.m. He informed the Council that Salt Lake County Flood Control had a 24-hour watch in place.

### **VIII. Council Reports & District Issues.**

Council Member Gibbons had a resident who made a large purchase on Amazon, but the bill listed Cottonwood Heights. He was concerned that the sales tax revenues would not be within Holladay. There were three zip codes in the City that straddled jurisdictions. Ms. Chamness explained that the resident was concerned that the sales tax was allocated based on zip code. She had since confirmed that the sales tax was based on the physical address and not the zip code.

Council Member Quinn reported that she attended the tree planting at Howard R Driggs Elementary a few weeks ago. The Tree Committee was wonderful and there was an event scheduled for Saturday.

Council Member Durham shared additional information about the tree event scheduled for Saturday. There were 500 trees that would be distributed. Those were all accounted for, but there was a waiting list in place. Anyone on the wait list could arrive at 11:00 a.m. and trees would be given out on a first-come-first-served basis. There were four or five different species depending on the size and conditions that were desired. Council Member Durham reported that there had been conversations with constituents about the marathon. It might be a good idea to have a Work Session discussion about that. Constituents believed that the marathon was wonderful and praised law enforcement for assisting with navigation. However, not everyone wanted it to come through Holladay every year. It might be possible to vary the route so other communities shared the responsibility.

Council Member Durham noted that he had a conversation with a resident that lived on Holladay Blvd and was concerned about the construction vehicles that went up 4500 South. He was not sure whether there were restrictions on the types of vehicles that could use that road or if there was anything that could be done about that use. It was noted that there were designated trucking routes that could be shared. Another concern that was expressed related to the area south of the village about paving for bicyclist safety.

Council Member Fotheringham reported that the Holladay Arts Council would host the Children's Theatre from June 5, 2023, to June 9, 2023. He had attended a tree planting at Crestview Elementary. Council Member Fotheringham noted that Spring Lane Elementary School was closing at the end of the school year. There would be an event on May 11, 2023, from 4:00 p.m. to 8:00 p.m. It was an open house with refreshments that former students could attend before the school was closed down.

Mayor Pro Tem Brewer reported that he toured the Holladay Hills development a week ago. The first floors were all apartments and there would be condominiums on the fifth level. There would be private garages and covered parking. It was a high-end development that was turning out well. Mayor Pro Tem Brewer discussed the \$1.1 million grant for light optimization. He referenced Cottonwood Lane and Holladay Boulevard as those were ongoing areas of concern. As for the electric sign discussion that had taken place during the last City Council Meeting, he had spoken to some of the administrative staff at Cottonwood Elementary School. It sounded like there was no desire from the administrative staff to have that kind of sign. They felt that social media was more effective at sharing information. Additionally, the administrative burden of updating the sign would be a lot.

**IX. *Closed Session Pursuant to Utah Code Section 52-4-204 & 205 to Discuss the Physical or Mental Health or Professional Competence of an Individual, Potential Litigation, Property Acquisition and Disposition.***

There was no Closed Session.

**X. *Adjourn.***

Council Member Fotheringham moved to ADJOURN. Council Member Quinn seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at approximately 7:17 p.m.

*I hereby certify that the foregoing represents a true, accurate, and complete record of the Holladay City Council Meeting held Thursday, May 4, 2023.*

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Stephanie N. Carlson, MMC  
Holladay City Recorder

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Robert Dahle, Mayor

**Minutes approved: July 13, 2023**