

**MINUTES OF THE
CITY OF HOLLADAY
CITY COUNCIL MEETING**

Thursday, November 2, 2023

6:00 p.m.

City Council Chambers

4580 South 2300 East

Holladay, Utah

ATTENDANCE:

Mayor Rob Dahle

Matt Durham

Drew Quinn

Ty Brewer

Dan Gibbons – *excused*

Paul Fotheringham - *excused*

City Staff:

Gina Chamness, City Manager

Todd Godfrey, City Attorney

Stephanie Carlson, City Recorder

I. *Welcome* – Mayor Dahle.

Mayor Rob Dahle called the meeting to order at approximately 6:00 p.m. He noted that Council Members Gibbons and Fotheringham were excused. Due to those absences, Item 8 on the agenda would be continued to a future meeting. Additionally, there would not be a Work Meeting held.

II. *Pledge of Allegiance.*

Mayor Dahle led the Pledge of Allegiance.

III. *Public Comments.*

Trudy Jorgensen-Price shared updates about the Library. On Saturday, there would be a Tree Talk at 11:30 a.m. She noted that from 11:00 a.m. to 2:00 p.m. there would be people available to assist with voting. At 1:30 p.m. in honor of Native American Heritage Month, Larry Cesspooch will speak and share information. On November 15, 2023, there would be Dungeons and Dragons for beginners. On November 21, 2023, the Library would serve as a polling station and people could vote there. She reported that on November 22, 2023, the Library will close early for the holiday and be closed on November 23 and 24, 2023. The Library will reopen on Saturday, November 25, 2023.

IV. *Public Hearing on Proposed Amendments Title 3 to Add Naming of City Assets.*

Mayor Dahle reported that there had been a discussion about the naming of City assets at the last City Council Meeting. There was a desire to put a policy in place in the event of a donation. Council Member Brewer pointed out that the proposed amendments were comprehensive and clear.

Mayor Dahle opened the public hearing at 6:04 pm. There were no comments. The public hearing was closed.

City Manager, Gina Chamness, clarified that the item might be considered at a later date instead. The ordinance did not mention any in-kind donations and that might be something to think about adding. Discussions could take place at that time regarding potential revisions or additions. The matter could be voted on in the future.

V. *Consideration of Resolution 2023-28 - Granting the Advice and Consent for the Appointment of Brian Berndt as a Member of the Planning Commission.*

Mr. Berndt introduced himself to those present and explained that he and his wife moved to Holladay in 2000. All of their children were raised in the City. He has nine grandchildren and spent most of his career in public administration, city administration, economic development, and development planning. When he stopped working, he was the Assistant City Manager for Midvale City. He appreciated the opportunity to serve on the Planning Commission and looked forward to assisting where possible.

Council Member Brewer moved to APPROVE Resolution 2023-28 – Granting the Advice and Consent for the Appointment of Brian Berndt as a Member of the Planning Commission. Council Member Quinn seconded the motion. Vote on Motion: Council Member Brewer-Aye; Council Member Durham-Aye; Council Member Quinn-Aye; Mayor Dahle-Aye. Resolution 2023-28 was approved by a unanimous vote.

VI. *Consideration of Resolution 2023-29 - Granting the Advice and Consent for the Appointment of Members to the Design Review Board.*

Mayor Dahle reported that the above item pertains to the appointment of members to the Design Review Board. There were six appointees to the Board including Martha Bradley, Chris Ensign, Ashley Atkinson, Alyssa Lloyd, Heidi Brewer, and Chris Layton. He pointed out that some of the appointees listed previously served on the Planning Commission. The appointments were staggered so the Board Member appointments would not end all at once.

Council Member Durham moved to APPROVE Resolution 2023-29 – Granting the Advice and Consent of the Appointment for Members to the Design Review Board. Council Member Quinn seconded the motion. Vote on Motion: Council Member Brewer-Aye; Council Member Durham-Aye; Council Member Quinn-Aye; Mayor Dahle-Aye. Resolution 2023-29 was approved by a unanimous vote.

VII. *Consideration of Resolution 2023-30 - Approving a Program Agreement with Rocky Mountain Power and Various Entities Relating to the Community Renewable Energy Act, the Agreement for Payment of Third Party Expertise and Payment for Opt-Out Notices.*

Mayor Dahle reported that the above item pertains to a Program Agreement with Rocky Mountain Power and various other entities for the Community Renewable Energy Act. The next steps in the process were reviewed at the last City Council Meeting. Council Member Durham asked if there had been any changes since the last discussion. This was denied. What was before the Council was what had been reviewed by the Council previously. There was additional discussion about the next steps in the process and the determination of the rate.

Council Member Quinn moved to APPROVE Resolution 2023-30 – Approving a Program Agreement with Rocky Mountain Power and Various Entities Relating to the Community Renewable Energy Act, the Agreement for Payment of Third Party Expertise and Payment for Opt-Out Notices. Council

Member Brewer seconded the motion. Vote on Motion: Council Member Brewer-Aye; Council Member Durham-Aye; Council Member Quinn-Aye; Mayor Dahle-Aye. Resolution 2023-30 was approved by a unanimous vote.

VIII. Consideration of Resolution 2023-31 - Approving and Authorizing the Execution of a Franchise Agreement Between the City of Holladay and Qwest dba CenturyLink QC.

Mayor Dahle reported that the above item would be voted on at a future City Council Meeting.

IX. Approval of Minutes.

a. Minutes of August 17, September 7, and 21, 2023.

Council Member Durham moved to APPROVE the City Council Meeting Minutes from August 17 and September 21, 2023. Council Member Quinn seconded the motion. Vote on Motion: Council Member Brewer-Aye; Council Member Durham-Aye; Council Member Quinn-Aye; Mayor Dahle-Aye. The motion passed unanimously.

X. City Manager Report - Gina Chamness.

a. Review of Proposed Budget Amendments

Ms. Chamness shared updates with the Council and reported that there would be a Joint Open House for the 3900 South Trail at the new Millcreek City Offices on November 9, 2023, from 4:30 p.m. to 6:30 p.m. She reminded the Council that some funding had been received from Salt Lake County to plan an active transportation trail along 3900 South. The project was not funded, so it would be several years before it comes to fruition. However, the project team would review the work done.

The City was working on executing a contract with a firm for the Historic Experience. The negotiations were currently underway. The firm targeted November 30, 2023, to host a series of two or three sessions with the community and stakeholders. The idea was to kickstart the discussions. Any suggestions about who should participate in the discussions could be shared. At a minimum, the sessions would include current and past members of the Historical Commission as well as members of the Planning Commission and City Council. Other suggestions could be made.

Ms. Chamness shared an update about the status of Spring Lane. In September, there were discussions about the timeframe for that work and the letter she was about to send to the Granite School District signaling the intent to begin work on what the City might want to do with the property. The Granite School District recently responded with one qualification to the terms that were laid out. At the suggestion of Council Member Gibbons, a longer lease was requested. What the Granite School District wanted instead was a 25-year lease with three five-year extensions.

Based on the discussions that took place in September, the City planned to issue a Request for Proposals (“RFP”) in the next couple of weeks for assistance with a Master Plan and Concept Design for the site. Whoever is selected could also help to identify what the terms of the contract should be given the term length that Granite School District was interested in. She hoped that proposals would be brought back to the City Council in December 2023 for consideration. That firm could then be engaged early in the new year so there would be information available ahead of the budget.

Council Member Brewer asked for additional information about the extensions. He wondered if there would be leasing escalators. Ms. Chamness explained that the idea was that the contractor or consultant would assist with those details. Council Member Durham wondered who was anticipated to respond to the RFP. Ms. Chamness stated that architectural firms were likely to respond. There

was additional discussion about the lease and appropriate budgeting for the site. Ms. Chamness noted that there was a desire to understand what the community wants to see there.

A budget amendment would be brought to the City Council at the next City Council Meeting. There would be a public hearing held at that time. Ms. Chamness shared a high-level summary of the amendments. She reported that there would be a large budget amendment, which was unusual for the community. However, there were a number of items that had been discussed previously that needed to be included. One amendment had to do with having the islands on Highland Drive xeriscaped. That had been budgeted in the last fiscal year but the contractor had not started the work until the new fiscal year, so an amendment was necessary. There would also be an amendment to convert the Arts Council Executive Director to the Arts and Culture Manager position, which was full-time. Ms. Chamness noted that there had been a resignation from City Staff. Responding to that resignation meant that some funding would be needed. Additional amendments were reviewed, which included funding for the Spring Lane conceptual work as well as a match for the Highland Drive Bridge.

At the next City Council Meeting, there would also be a conversation about an existing gap in funding for the Historic Experience Exhibit. Ms. Chamness reported that \$600,000 had been received from TRCC funding. The Council had contributed another \$100,000 from Fund Balance for the match. She wanted to have a conversation about covering the existing gap in the funding for that project. Mayor Dahle wondered if there was a desire to receive feedback from the Council about filling that gap in the next fiscal year's budget. Ms. Chamness confirmed this. She shared additional information about the proposed amendments that would be reviewed at the next meeting. There was discussion about the historic area signs. Council Member Brewer wondered where those would be placed. Ms. Chamness stated that three locations were identified.

XI. Council Reports & District Issues

Council Member Quinn reported that she attended the Morningside Elementary Community Council Meeting. The Principal expressed gratitude for the continued police presence there. Morningside has small streets and a lot of parents dropping off students, so their presence was helpful.

Council Member Durham expressed gratitude for some of the Code Enforcement that had taken place with short-term rental properties. As for the Tree Committee, the Tree Talk would take place on the weekend. The Committee was recruiting members and anyone interested could reach out. There had been discussions about the Flip Your Strip program as there were some questions about it.

Council Member Brewer praised the Police Department for the way they responded to speeding issues in the community. There had been an increase in thefts in his district, which was concerning but he appreciated everything the Police Department did to assist. He pointed out that on Halloween night, there were a lot more police vehicles patrolling. It seemed that there was more police presence. Council Member Brewer reached out to City Staff about the status of the website. There was an end-of-the-year goal for that and a lot of work had been done to move the website work forward.

Mayor Dahle reported that Ms. Chamness and Public Services Director, Jared Bunch presented to the Public Works Committee. The application was approved for corridor preservation. \$64,000 was the request. He clarified that this was the piece on 4500 and Highland Drive. That request would move forward to the Council of Governments (“COG”), which is the approving body, on November 16, 2023. Mayor Dahle went to Crestview Elementary School to present one of the Helping Hands

Awards. He reported that there had also been a follow-up meeting with Unified Police Department (“UPD”) officers at the headquarters. The intention was to maintain communication regarding the reorganization.

XII. *Review of Calendar*

- *Council Meetings on November 16 and December 14.*
- *Interfaith Service – November 12*
- *Tree Lighting – November 27*
- *Holiday Dinner - December 5*
- *Board of Canvassers Meeting – December 5 or 6 at 4:30*

The calendar items were reviewed and discussed.

XIII. *Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss the Physical or Mental Health or Professional Competence of an Individual, Potential Litigation, Property Acquisition and Disposition.*

There was no Closed Session.

XIV. *Adjourn.*

Council Member Durham moved to ADJOURN. Council Member Brewer seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at approximately 6:33 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Holladay City Council Meeting held Thursday, November 2, 2023.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: **December 14, 2023**