

**MINUTES OF THE CITY OF HOLLADAY
CITY COUNCIL MEETING**

Thursday, February 6, 2025

6:00 p.m.

City Council Chambers

4580 South 2300 East

Holladay, Utah

Briefing Session 5:30 pm

ATTENDANCE:

Mayor Rob Dahle
Paul Fotheringham
Emily Gray
Matt Durham
Ty Brewer
Drew Quinn

City Staff:

Gina Chamness, City Manager
Christian Larsen, Finance Director
Jonathan Teerlink, Community Develop Dir
Todd Godfrey, City Attorney
Jared Bunch, Public Works Director
Allison Jester, Emergency Mgmt Coord

Mayor Dahle called the briefing session to order at 5:30 pm and reported that Code Enforcement Officer, Warren Dallof retired in January and Officer Chad Pedersen has taken over. Officer Pedersen stated that he has been in law enforcement for approximately 18 years. He grew up mainly in Orem, is married, and has three daughters and a son. He likes to hunt, fish, and be outdoors. The first nine years of his career were spent in Pleasant Grove, which has a small-town feel similar to Holladay. His preference is to have face-to-face conversations with residents. Officer Pedersen most recently came from Midvale, where he dealt with traffic accidents and tickets. He shared additional information about his professional career. He looks forward to serving in this role.

Council Member Ty Brewer appreciated the comments about the small-town feel and the desire to communicate face-to-face. He thinks a personal approach will be meaningful in his role as Code Enforcement Officer. Mayor Dahle noted that the last resort is a citation. The hope is that the residents will comply whenever there is an issue. Officer Pedersen noted that coming into compliance can seem like an overwhelming task at times. Having that personal interaction can be useful when working through code enforcement issues. The Council welcomed him to the City.

The Council reviewed the agenda for the meeting and the work session.

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I. *Welcome* – Mayor Dahle.

Mayor Rob Dahle called the City Council Meeting to order at approximately 6:00 p.m.

II. *Pledge of Allegiance.*

Mayor Dahle led the Pledge of Allegiance.

Following the Pledge of Allegiance, Mayor Dahle wished City Recorder, Stephanie Carlson a happy birthday. He also took a moment to recognize the passing of James Palmer, who had deep roots in the community. Mr. Palmer served on the Planning Commission for six years and on the City Council for eight years. He had a lot to do with assisting Holladay through the incorporation process. His service was appreciated. There will be a memorial article in the Holladay Journal in March. Additionally, there will be an article on his contributions to the City.

III. *Public Comments.*

Trudy Jorgensen-Price shared updates about the library. On election day, there were 1,568 voters at the library and 308 of those were same-day registrations. It was a busy day and all of that was accomplished with 15 machines and eight poll workers. She thanked everyone for coming out to vote. Ms. Jorgensen-Price reported that system-wide initiatives are happening at the library in February. This includes Winter Reading, where there can be a \$5 fine waiver received as well as a free book. There is also the Formal Wear Swap happening. Anyone with a suit or dress that will not be worn again can take it to the library to include in the swap. There are also regular programs happening, including story time events, teen events, and yoga. A lot is happening at the library.

IV. *Presentations:*

a. *County Council Member Ross Romero.*

The newly elected County Council Member, Ross Romero introduced himself to the Council and explained that he served Utah Legislature previously. After a 13-year break, he is now back in public service. Holladay is one of the cities that he will be working with, so he encouraged the Council to

reach out if there are issues that can be worked on collaboratively. Something the County Council has been working on recently is looking for new bed space. The Legislature is concerned that releases are happening due to overcrowding. Work is being done on a bill related to that issue.

Mr. Romero reported that the County has purchased a new City Hall. The operations will not be moved for over a year, but it is the old Overstock building. That will be retrofitted and upgraded before it becomes operational for the County. As for Zoo, Arts, and Parks (“ZAP”) program, he wants to make sure cities are aware of the funding that is available for those kinds of projects.

Council Member Brewer asked if the entire facility would move to the new location. Mr. Romero confirmed this. It is a smaller building than the current building that is being used, but something the County has been talking about is the operations that can be put in a satellite location and work-from-home opportunities. There are certain services the public will need to access, so the intention is to make the building as accessible to the public as possible. Mayor Dahle thanked him for attending the City Council Meeting.

b. UPD Incentive Awards – Chief Hoyal.

Mayor Dahle reported that the new Code Enforcement Officer, Chad Pedersen, was present at the meeting. Chief Hoyal presented the Unified Police Department (“UPD”) Incentive Awards. The first award is for Officer Jennifer Bithell, who was unable to attend the City Council Meeting. A shooting happened in an apartment complex in Holladay back in November. Officer Bithell applied a tourniquet to the victim and was able to stop the bleeding. Though the scene was chaotic, she was still able to perform live-saving measures. Officer Bithell continues to go above and beyond to improve her skills and serve the citizens of Holladay. She is an example to others.

Chief Hoyal presented an Incentive award to Detective Easton Story and Detective Jason Aposhian. In early December 2024, UPD received a call about an illegal dumping of tires on a vacant part of the old Cottonwood Mall lot. There were well over 1,000 tires that had been illegally dumped, but there was no suspect information. Detective Easton and Detective Aposhian looked into the case and found some markings on the tires. The Detectives spoke to the owner of the tire store and learned that he recently changed the company that picks up the old tires. The company was supposed to take them to a recycling plant, but the new company was illegally dumping them instead. Through the investigation, it was discovered that Holladay was not the only dumping site. There were multiple dumping sites across Salt Lake County and thousands of tires were dumped. One arrest has been made so far, and that individual was charged with multiple felonies. A second suspect has been identified and is currently under investigation. The Detectives went above and beyond to solve this.

V. Public Hearing on Proposed Text Amendment to Title 13.02.040 - Roadway Classification. (Proposed Amendments to Modify Public Travel Widths and Dimensional Aspects of Public Improvements in a Select Section of Murray Holladay Road.)

Mayor Dahle reported that the Planning Commission vote was 7-to-0 to deny the application. There are also 15 public comments included. The City Council has reviewed all of the information included in the packet.

Community and Economic Development Director, Jonathan Teerlink, presented the Staff Report and explained that the application is for a text amendment. In this case, the request is to review the dimensional standards for a specific section of Murray Holladay Road. He reiterated that the

proposed Text Amendment is for Title 13.02.040. The Planning Commission forwarded a negative recommendation to the City Council. The packet includes information from the TRC, which provides a planning and zoning perspective. In addition, there are comments from the applicant's Traffic Engineer in the materials.

Ron Hilton, the applicant stated this process started two years ago with a question regarding the location of a power pole on the boundary between Hadley Pines Subdivision and Hulton Park Subdivision. The developer of Hadley Pines had angled the new curb and gutter away from the power pole. When there were questions about that, he found that it was approved that way by the City. The Civil Engineer then modified the plan for Hulton Park so the drawing showed the curb bumping out slightly to avoid the power pole by approximately six inches. The City stated that narrowing the shoulder by six inches was unacceptable and the power pole had to be moved. In support of that position, a copy of the Road Network Map from the General Plan was received. However, the map seemed to show that Murray Holladay Road was slated to be narrowed moving eastward from his property. It is the only road in the City that the General Plan shows being narrowed in this way. Mr. Hilton noted that it has already been narrowed from 66 feet to 55 feet at Hadley Pines and was to be further narrowed to become a secondary residential street, compatible with Apple Blossom Lane, which it feeds into at the east end.

Mr. Hilton explained that he was told by the City that even though a secondary residential street was the narrowest road classification, it could be as much as 50 feet wide and there is an intention to eventually widen the right-of-way to the 50-foot maximum in order to extend the sidewalk all the way to the end. To do so would impact the front yards of all the neighbors to the east. Mr. Hilton took a walk down the street and measured the location of the remaining power poles and fire hydrants that might be affected by that. Halfway down the street, one of his neighbors stopped him to ask what he was doing. He explained the situation and the neighbor questioned whether a sidewalk was needed at all since there was already one on the other side of the street. That neighbor had complained to the City previously about speeding problems in the area. The end result was a neighborhood petition.

Mr. Hilton reported that the petition was submitted to the City in August 2023. The petition was essentially ignored, and in early 2024, he asked the City what needed to be done to address the issue. City Staff suggested that an appeal be filed regarding the power pole, which would involve a hearing with the Mayor. This was done and the neighbor was invited to present the petition. Mr. Hilton was disappointed that the petition and the neighborhood testimony were ruled inadmissible in that forum. As for the power pole, the Mayor decided that it would not be appropriate to alter the sidewalk design for that reason. If the power pole was the only consideration, Mr. Hilton would agree with that determination. However, this is not simply a matter of power poles but is a question of public safety.

A neighborhood email campaign was undertaken to persuade representatives to hold a Town Hall Meeting on this issue, but that was declined. As a last resort, there has been a Text Amendment application submitted to ensure that a public hearing on the merits would take place and a final decision would be reached. Mr. Hilton presented a drawing to the City Council that illustrates what is envisioned. He clarified that this has evolved and is slightly different than the drawing from two years ago. The idea is to slow down the traffic on the east end of Murray Holladay Road where it becomes a single-family residential area. The intention is for it to look more like a residential road, like Apple Blossom Lane. It is mapped out in three phases. Right now, there is a 55-foot right-of-way. At the other end of the road, it is a 42-foot right-of-way. The travel lanes are 11.5 feet wide

and the proposal is to narrow them to 10 feet. This area is between Holladay Village and Clearview Street on the right. It is referred to as the Medium Density District. Mr. Hilton explained that the idea of Hulton Park is to be a transition from high-density to single-family. He feels a similar transition in the speed and intensity of the traffic is also appropriate in this location.

During the Appeal Hearing, the Mayor noted that restriping the road might be an option. As a result, Phase 1 is done with paint. It would include restriping, and narrowing the lanes, but not adding any curb, gutter, or sidewalk. Currently, there is parking allowed on the north side of the road. Phase 1 would still have the parking on the north side and then the 10-foot travel lanes. This would slow down traffic. There could be parking on the south side as well since the shoulder would be wider as a result. However, there have been differences in opinion from the neighbors on that. Mr. Hilton reported that the best thing that can be done to increase bicycle safety is to reduce vehicle speeds. What is proposed would improve bicycle and pedestrian safety in the area.

Mr. Hilton explained that Phase 2 would be the beginning of a new sidewalk and Phase 3 would continue that sidewalk all the way to the end of Murray Holladay Road. The sidewalk would create greater safety for pedestrians and would also create a yield street. Most residential streets are yield streets where people can park on both sides of the road, which is the case with Apple Blossom Lane. If two vehicles are coming at the same time, one of them has to yield to the other. It is not possible to pass between the two parked vehicles. He shared an illustration of this scenario with the Council.

When the original petition was circulated, it essentially stated that there would be no sidewalk and parking would be allowed. Mr. Hilton explained that some neighbors objected to that and thought that a sidewalk was a good idea. He noted that the Traffic Engineer also stated that a sidewalk would be appropriate in this location. The language of the petition describes Phase 2. For Phase 3, there could still be street parking, if desired. There is not necessarily a significant need for parking there, as the number of vehicles parked on the north side on any given day is not high. That being said, the presence of a few parked vehicles tends to slow down the traffic levels. Mr. Hilton would like to see this move all the way to Phase 3. As far as the costs, Phase 1 is restriping, which would be approximately \$25,000. Phase 2 is approximately \$5,000 and is already covered by the bond. To extend the curb, gutter, and sidewalk as part of Phase 3 would cost approximately \$120,000. Mr. Hilton noted that he had previously offered to help pay for some of the work, but there has been a negative financial situation that would make that difficult. The \$25,000 would be beyond their ability at this time. There is already a commitment to handle the small piece of sidewalk.

Mr. Hilton reported that during the public hearing at the Planning Commission level, one of the residents was concerned about the impacts. He clarified that no existing sidewalks are proposed to be changed through this process. The proposal is to add a new sidewalk rather than replace what is already in the area. He added that narrowing the travel lanes would actually allow for more parking.

Mayor Dahle believes there is an approval for this development. He asked if it requires the sidewalk to be installed at the time the lot is developed. Mr. Hilton explained that the language of the Text Amendment mentions a date by which it should be accomplished, which is the date the improvement bond expires. Mayor Dahle noted that the argument comes down to safety. He would need to be convinced that changing the width of the lines was justified because his understanding is that removing the center line does not make it safer and it is not something that should be done as a first option. The issue that he wants to further discuss is the rationale for narrowing the right-of-way from

what exists if the only issue is safety. If the 10-foot solution is considered the ideal solution, he wondered why that would not be pursued instead of the different phases. These are some of the questions he still needs to be answered.

Mr. Hilton pointed out that if the long-term desire is to have a sidewalk there, then this is the right time and place to start the process. There are several ways the City can pursue this, including eminent domain and exaction. He explained that exaction tends to happen in a piecemeal manner. As far as the 10-foot lane is concerned, he would refer to the letter submitted by the Traffic Engineer.

Mayor Dahle opened the public hearing.

Clark Larsen - 4565 S Clearview St and noted that he drives through this area on a fairly regular basis. He has experience in public safety, as he was a Police Officer for 40 years. There are some pros and cons to what has been proposed, which he has previously discussed with the applicant. He suggested that there be a survey done by UPD to see if there are issues in the area. If there are safety issues there, then enforcement measures can be taken.

Owen Smoot - 2544 E Murray Holladay Rd. He wanted to better understand what the General Plan had to say about Murray Holladay Road. Mr. Smoot stressed the importance of increasing safety on the road, as his son has almost been run over. He appreciates that the flashing speed sign was put in place and the police have been in the parking lot at the church to trap speeders. If what is proposed would reduce speeds and increase road safety, then he would be supportive.

Marjorie McDermott - 2534 E Murray Holladay Rd. She appreciates the tenacity that Mr. Hilton has shown and agrees that there is a problem on the road. Ms. McDermott is grateful for the speeding sign that was put in because there is a speeding problem in the area. However, she does not support narrowing the road. She is a realtor and travels the entire City regularly and is familiar with the many ways to slow down traffic. She believes another study should be done to address speeding in the area rather than focusing on narrowing the road. The proposal from Mr. Hilton is not necessarily what the City needs to pursue at this time. She asked that the Council deny the proposal to narrow the road but continue to discuss the speed issue.

Frank Moffat - 4635 S Clearview St and has been in the same location for over 30 years. He agrees that there is speeding on Murray Holladay Road but does not believe narrowing the road would increase safety. On the south side, he believes there should be an easement for every road that is owned by the County or the State for improvements such as sidewalks. Changing the size of the lanes might increase safety in the area, but he reiterated that narrowing the road itself will not.

Mayor Dahle noted that an email was received from Brian Horan, the Traffic Consultant for Mr. Hilton. In addition, there was an email received from Brian and Dina Jackman from 4644 South Chapel Drive who are opposed to the proposal.

Robert Etherington - 2541 E Murray Holladay Rd and noted that his family has lived there for approximately 11 years. He also owns the house across the street, which is where his grandchildren live, and another home, which is where his daughter lives. He is grateful for the officers who often sit in the church parking lot immediately next to his home. He is thankful for all aspects of safety that the City emphasizes. He would support additional stop signs on Murray Holladay Road. Mr.

Etherington is appreciative of sidewalks and would support more connectivity. He thanked the City for the flashing sign that indicates speeds, as all efforts to increase safety are useful. As for the proposal from Mr. Hilton, he does not fully understand how the phased approach will encourage safety.

Suzanne Wills - 2015 Sycamore Lane and explained that she lives close to Murray Holladay Road. That street was extremely busy with the Cottonwood Mall, but it is starting to become busy again. She believes Mr. Hilton has done a wonderful job presenting something for the community. Ms. Wills requested that the City Council truly consider the work done by Mr. Hilton as well as the concerns that have been expressed by residents about the issues in the area.

There were no further comments. The public hearing was closed.

Mr. Hilton addressed the comments made during the public hearing. He is grateful that the meeting happened, and residents have been able to share their feelings. Another problem that has been mentioned previously is the traffic cut-through. Murray Holladay Road is viewed as a major thoroughfare, which makes it an attractive shortcut to take. The currently paved portion of the road is the entirety of the right-of-way. The private property lines go to the middle of the road, so the easement is a prescriptive road easement. To add sidewalk beyond where it is already paved would require eminent domain or the exaction process. There is no easement for that.

VI. Consent Agenda.

a. Approval of Minutes – November 21 and December 12, 2024.

Council Member Gray moved to APPROVE the Consent Agenda. Council Member Quinn seconded the motion. The motion passed with the unanimous consent of the Council.

VII. City Manager Report – Gina Chamness.

a. Financial Report – Christian.

Mr. Larsen reviewed the City-wide Summary of Revenue information and pointed out some notable items. Under the Licenses and Permits line, it shows that the City has already reached the budgeted revenue. Those two permits have primarily contributed to the increase this year. As for the Redevelopment Agency ("RDA") Holladay Village - Other Revenue line, it shows it is 298.4% of the budget. This is due to the way the interest allocation is calculated.

Mr. Larsen reviewed the General Fund Tax Revenue Detail information. He explained that it breaks the data down further. The property tax line shows that the City is slightly below last year, the expectation is that by the end of the fiscal year, the City will meet that projection. As for the sales tax line, the City is trending 4% above last year. The City-wide Summary of Expenditures was discussed. Mr. Larsen explained that this is a line-by-line summary of every department.

The Arts Fund information was reviewed. Mr. Larsen noted that a potential future budget amendment might come to this fund under the salaries and benefits lines. There have been some discussions about potentially hiring a seasonal Arts and Culture Coordinator. Mr. Larsen discussed the Cottonwood Mall RDA Fund. He shared information about the property tax increment and noted that it is approximately 5% above last year. The Holladay Village information states that the property tax increment is a bit better than last year.

Mayor Dahle believes there is work in progress that will use the balance of the bond funds. Ms. Chamness explained that 80% of the bond proceeds need to be spent within three years. There is a plan in place to ensure that happens.

b. Legislative Update.

Ms. Chamness shared updates with the City Council. She reported that one of the large pine trees in Olympus Pines Park needs to be removed. Over the last 18 months, at least three different arborists have looked at the tree and some treatments have been attempted. There are safety concerns should the tree fall on either of the adjacent roads or nearby homes. In addition, there are concerns about the potential for disease in adjacent trees. This has been discussed with the Tree Committee and Committee Members are aware that this will happen in the next couple of weeks. The other trees in the park are looking pretty good and are being monitored.

Ms. Chamness reported that once a year, each of the Staff liaisons and Chairs are brought together to talk about the Open and Public Meetings Act and the budget process. Each Chair can report on their plans for their Board or Committee. There is also interaction between the different Chairs. . It was a meaningful meeting and there are a lot of ideas to enhance the community.

Ms. Chamness shared Legislative updates with the Council. Staff is monitoring a number of housing bills. She will do her best to keep Council Members informed about the bills via email. One extreme is a bill that would permit single-family dwelling units on 4,000 square feet in any residential zone. That one is being closely monitored, but it doesn't seem there is a lot of movement there. There is another bill that would permit cities to adopt a density overlay in any housing-eligible zone. It sounds like that bill will change, so staff will continue to monitor what happens next.

The final bill to be aware of is H.B. 48, which is a Wildland Urban Interface amendment bill that is meant to address some of the risks of wildfire in urban interface areas. Based on the information that is currently available, it would likely apply to significant parts of Holladay. Currently, the city participates in a cooperative agreement with the State that requires a certain amount of money to be spent on education, prevention, and mitigation of wildfire risks in the community. That is done in cooperation with UFA. In return, the State assures the city that they would assume the costs of suppressing a catastrophic wildfire in the community. In addition, there have been ongoing challenges in many communities, where homeowners have some difficulty securing homeowners' insurance or are seeing tremendous increases in insurance rates. That is something this bill is attempting to address. The bill would require the adoption of Wildland Urban Interface building code standards, but it is unclear whether that would be City-wide or not. Ms. Chamness explained that the bill would create a program at the County level. The County would then assess and collect a fee for the property owners, both commercial and residential, in those Wildland Urban Interface areas.

Council Member Brewer asked if there is concern from staff about the administrative burden of dealing with a different building code for some sections of the City. Ms. Chamness explained that there is an outstanding question about whether the bill will require application to everything built in the city or only within the interface areas. That decision could have some implications for the associated costs.

VIII. Council Reports and District Issues.

Council Member Gray expressed appreciation for Mr. Bunch and all of the work he has done. There has been a lot of pipe retrofitting in the neighborhood and he has been very involved in that process. She appreciates the benefits that come from the Storm Water Fund and all the work involved. Council Member Gray reported that Cottonwood High School is looking for volunteers who are interested in reading with ESL students. The volunteers need to be over 18 years old to participate.

Council Member Quinn reported that the Community Renewable Energy Agency's program application has been submitted to the Public Service Commission. She is excited about the progress and offered to share future updates with the Council. Council Member Quinn has received several calls about raccoons lately. She explained that to participate in the program again, there would need to be a number of residents in need of this service. Discussions were had about raccoons in the area. Mayor Dahle stated that the city participated in that program in the past, but the cost was high.

Council Member Paul Fotheringham reported that the Tiny Art Show will officially start tomorrow night. The associated concert at 7:00 p.m. is sold out, but the art show will happen all week. .

Council Member Matt Durham reported that there will be a Tree Talk on Saturday at the library from 10:00 a.m. to 12:00 p.m. The Tree Committee has had discussions about the tree giveaway and the Arbor Day-related events. The Committee is planning a commemorative tree planting in honor of the City's anniversary. It will likely happen in the fall at Knudsen Park and there has been some coordination with the city.

Council Member Brewer referenced the South Salt Lake Valley Mosquito Abatement District.

Mayor Dahle reported that a nice letter was received from someone in District 5. He shared the letter with the City Manager, as it commended Mr. Bunch for work that was done to assist with a piece of property. It also complimented the work done at Knudsen Park to ensure it is a nice public space.

Mayor Dahle received a letter from a couple who is concerned about fires. With the current precipitation totals, he believes fireworks will be an issue this year. It is usually around April that the City Council has to decide with UFA about whether or not there will be restrictions.

IX. Recess City Council in a Work Meeting.

Council Member Fotheringham moved to RECESS the City Council Meeting and RECONVENE in a Work Meeting. Council Member Brewer seconded the motion. The motion passed with the unanimous consent of the Council.

Council Member Fotheringham asked staff about the claim that narrowing the road might be an effective traffic-calming measure. Mr. Teerlink stated that there is someone on contract who can submit comments based on what has been presented, if needed. Council Member Durham asked for feedback on the proposal to narrow the lanes. Mayor Dahle believes the narrowing of the lanes is a separate issue from the text amendment request to reduce the lane size. If the data showed that changing the lane size to 10 feet would increase safety, then that would be a separate issue from jogging the road in. The request is for a text amendment to execute what is seen in Phase 2 and Phase 3. His position is aligned with the Planning Commission in that he is not in favor of making that

physical adjustment. Mayor Dahle is not certain that shrinking the lane size will be effective, especially with the elimination of the middle line.

Council Member Durham wanted to know if there is data related to speeding on that section of Murray Holladay Road. Mr. Teerlink confirmed that the data exists, but he does not have it on hand. Chief Hoyal reported that several studies have been conducted in the last several years. He offered to share those reports with the City Council. Mr. Teerlink stated that the 85th percentile is around 30 miles per hour, which is 5 miles per hour over the speed limit. That is fairly normal for a road of this volume. In the 15th percentile, some speeders are over the 30-mile-per-hour limit. However, that will be seen on most roads in the city. Council Member Brewer stressed the importance of increasing the safety on Murray Holladay Road. He asked if there was a reasonable way to determine the amount of traffic that was coming through that area and if an added stop sign might be effective.

Ms. Chamness reported that the city has done some baseline traffic counts as well as some additional traffic counts. The most recent was in 2023. It is possible to look at the information to see if there has been an increase, but she does not recall the data indicating that there has been an increase in traffic. Council Member Quinn does not believe making it narrower will slow down vehicles.

Council Member Durham asked about the process for adding a stop sign. Mr. Bunch explained that the city could identify a potential location. It would then go through an analysis that looks at speeds, environmental conditions, volumes, and other factors. If it hits a certain threshold, it could be added.

Mayor Dahle noted that the city has done a lot of patrolling on that road, has done speed studies, and has put in the speed reader sign. He feels other options should be considered before lane narrowing. He is willing to discuss what should be done, but that is a separate discussion from the Text Amendment that has been proposed. Council Member Durham pointed out that it could inform the Text Amendment discussion if there is awareness that there are other potential alternatives

a. ICS Training – Allison.

Emergency Management Coordinator, Allison Jester, shared Incident Command System (“ICS”) training with the City Council. She reviewed the training plan and highlighted future items that will be discussed. ICS relates to the on-scene management of incidents. In the Emergency Coordination Center (“ECC”), the same structure as ICS is used so there is mirroring of the work that is done.

Ms. Jester reviewed information about ICS. She explained that it is an all-hazards management system. It is scalable to fit the needs of all incidents and is standard for Emergency Management across the County. She reviewed some of the ICS benefits, which include the following:

The ICS structure map was shared. Council Member Fotheringham asked about the individuals assigned to the roles and their level of familiarity with the structure. Ms. Jester explained that it would depend on the level of the incident. Council Member Brewer did not believe all of this would be anticipated to occur at a city level. Ms. Jester pointed out that this might happen at the County level and resources would be brought together to support the incident. If there was an incident in the city, the process might start at the County level and then the City would be supported by the County.

Ms. Jester shared information about command. In the National Incident Management System (“NIMS”), the command is delegated to the on-scene Incident Commander by the Senior Official. In

the case of Holladay, the Senior Official would be the City Manager. As for the delegation of authority, there is already a contract with UFA. If UFA arrives on the scene, then the authority has already been delegated to them. UFA is aware of the authority they have and when communication is needed with the Senior Official. If an Incident Management team is brought in, there are different considerations as far as the delegation of authority. Even when the City delegates authority, it does not mean that the City is no longer responsible for the incident. It still comes back to the local level.

Ms. Chamness reported that first responders are sent to incidents, such as wildfires. When those first responders arrive, there is a delegation of authority. Ms. Jester explained that it is slightly more informal with the police and fire in the City currently because those contracts already exist. However, if a team was brought in, there would be a sit-down meeting and an official packet with the delegation information would be shared with that team. The jurisdiction or organization with primary responsibility will designate the Incident Commander. The Incident Commander should be determined at the beginning of the incident, so there is no confusion as response efforts move ahead.

Ms. Jester explained that there is a specific protocol for transferring command, whether that is delegation of authority from the local jurisdiction to the Incident Commander or from Incident Commander to Incident Commander. In some situations, there might be a lower-ranking person who becomes the Incident Commander. For instance, if that individual has expertise in the area.

Information about Incident Management Teams (“IMT”) was shared. Discussions were had about the different types of IMTs and the use of the IMTs in the past.

The City of Holladay Emergency Coordination Organization Chart was shared. It outlines who will serve in certain roles, such as the Emergency Manager as the ECC Director and the Mayor/City Council as the Policy Group. Ms. Jester reported that there is a system in place and that system will be mirrored to ensure that everyone is on the same page in the event of an emergency.

b. Continued Lighting Discussion – Jonathan Teerlink.

Mr. Teerlink reported that at the last meeting the Council directed Staff to refine a draft ordinance that:

- Consolidates all existing lighting standards into one new chapter;
- Creates standards for residential lighting which:
 - Clearly defines light trespass and the purpose of regulating it as a nuisance, and;
 - Creates objective standards that are approachable by property owners without involving a lighting professional, and;
 - Defines and provides for flexibility in design and application, and;
 - Provides standards enabling consistent enforcement.

Mr. Teerlink explained that technology is changing quickly. When something is standardized, there should still be some flexibility so an applicant can propose a different method. If it meets the standards of the ordinance for light trespass and glare, then it could be possible for the applicant to apply for something slightly different without having to seek out a variance. He noted that a new fixture or technology could still meet the objectives of the code. After the 13.84 – Outdoor Lighting language was drafted, it was sent to Chief Hoyal and Officer Pedersen for review for enforceability. Chief Hoyal returned some comments to the City. When one of the officers is out trying to discern a

violation, there are certain elements that need to be determined on-site under a situation of darkness. He noted that Officer Pedersen has some background in lighting, which will be useful when it comes to enforcement. Mr. Teerlink reviewed the draft ordinance language with the City Council.

If there is support to move forward with the draft ordinance language, the Planning Commission can still refine the draft and make suggestions. There can also be public input received from residents.

The purpose statement summarizes the intent of the chapter and the desire to consolidate the various lighting sections in the City into one chapter. The code is not intended to enforce indoor lighting or seasonal lighting that does not create a nuisance. There are some exemptions listed. Discussions were had about seasonal lighting that remains after the season has ended. Mr. Teerlink reported that some cities have addressed this with a calendar that allows the lights 15 days before and 15 days after certain holidays. The remainder of the draft ordinance language was reviewed.

Mr. Teerlink reported that the draft ordinance language will be cleaned up and there will be some discussions with legal counsel. After that, it can be reviewed by the Planning Commission.

c. Code Update – Continued Discussion on Title 11 – Todd Godfrey.

City Attorney, Todd Godfrey, reported that at the last City Council Meeting, there was a review of Title 11. Changes from the last version reviewed by the Council include the following:

- All comments have been removed from the document and it is presented in a clean format;
- All references to “1999 code” have been eliminated;
- The Chapter has been renumbered.

Mr. Godfrey explained that some additional changes have been made to the document, including an amendment to the definition of “Low-Profile Motorized Vehicle.” There will now be a reference to “...motorized or electric vehicle.” He reported that the proposed language now reads:

- For purposes of this section, a low-profile motorized vehicle shall mean any motorized or electric vehicle that is not regulated by the State or by any other City ordinance provision and is not otherwise permitted on City or public property. This definition includes, but is not limited to pocket bikes, miniature motorcycles, and any other motor or electric vehicles less than thirty-six inches in height when in its normal operating position, notwithstanding any flag, antenna, or other attachment or modifications made thereto.

Mr. Godfrey stated that there were discussions with Council Member Brewer following the last City Council Meeting. Council Member Brewer noted that there can be safety issues when someone has a device that is too low and is not visible. He does not want anyone to be hurt utilizing a low-profile motorized vehicle. Mr. Godfrey clarified that the proposal from Council Member Brewer is not shown in this version of the document. However, if there is comfort with his perspective, then it can easily be incorporated into the document. The Council discussed different types of low-profile motorized vehicles as well as other elements of the proposed language. Council Member Brewer suggested striking 11.03.030 – One-Armed Driving; Prohibited from the proposed language. He is uncertain where that came from, as he does not believe it exists in a lot of other city codes.

Mr. Godfrey asked if the City Council would like to see the alternative proposal from Council Member Brewer including the Meeting Materials Packet for the public hearing at the next City Council Meeting. He wants to understand how the Council wants the information presented. Council Member Quinn wanted to read the proposal before it was included in the materials. Mr. Godfrey offered to send it out to Council Members after the City Council Meeting for review. Council Member Fotheringham asked about golf carts in the City. Mr. Godfrey clarified that golf carts are not legal on City streets. State Law says that unless there is an ordinance that authorizes them, golf carts are illegal on the streets.

Council Member Brewer stressed the importance of education. He received a letter from a constituent concerning an e-bike that was on the wrong side of the road. Education is necessary and he would love to see schools build in a bicycle or street safety day into their programs. Chief Hoyal reported that UPD has made a video about golf carts and has written several articles in the Holladay Journal.

Council Member Brewer clarified that he has a copy of the language. It essentially adds the same limitation for the excluded vehicles on a street with a speed limit that is in excess of 25 miles per hour. Ms. Chamness believes the link to the speed limit will add clarity for residents. Discussions were had about vehicles that are less than 36 inches and the difference between the proposals.

d. Discussion on WFWRD Spring Containers – Emily.

Council Member Emily Gray shared information about the spring container program and reservation system. The proposal from Wasatch Front Waste and Recycling District is to create a priority system, where priority would be given to those who were on the waitlist the previous year. The second priority would be a newly interested party who did not reserve a container the previous year. The third priority would be for those who reserved a container the prior year. Some municipalities were concerned about the proposal because, in some areas, there is one person in a neighborhood who reserves the container for everyone nearby due to the length of the driveway. The City needs to decide whether there is support for the new system, which includes the priority levels, or if the old system is preferred. Council Member Brewer asked if there was a cost for the reservation, which was denied. Discussions were had about the container program and the previous reservation system. Council Member Drew Quinn expressed support for the newly proposed priority program so there is fair distribution.

e. Discussion on Parking in Bike Lanes.

Mayor Dahle talked about parking in bike lanes and noted that this is a reference to House Bill (“H.B.”) 290. City Manager, Gina Chamness, explained that in Title 11, there could be a reference, so if that does pass, it could be incorporated there. Ms. Chamness reported that the bill has to do with obstructing a bicycle lane. She shared information about what has been done on Holladay Blvd where there are No Parking signs. It sounds like there might be some enforcement challenges associated with the bill. Council Member Brewer pointed out that this could remove a lot of street parking. Ms. Chamness noted that when the signs were placed on Holladay Blvd, there was feedback from some residents who were unhappy with the change. Discussions were had about bicycle lane locations and the areas in the community that the bill could potentially impact.

f. Calendar.

- ***Council Retreat – February 20 at 4 pm***
- ***Council Meetings – February 27, March 6 and 20.***

Mayor Dahle reported that there is an Interfaith Roundtable soon and the Tiny Art Show will start shortly. Ms. Chamness shared another calendar item, which is a recycling collection event on March 29, 2025. It is not possible to take hazardous materials during the collection event, but other recyclable materials can be collected at that time. There were no additional calendar items discussed.

g. Other Business.

There were no additional discussions.

X. Closed Session Pursuant to Utah Code Section 52-4-204 and 205.

There was no Closed Session.

XI. Adjourn.

Council Member Fotheringham moved to ADJOURN. Council Member Brewer seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at approximately 9:02 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Holladay City Council Meeting held Thursday, February 6, 2025.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: **March 6, 2025**